

## THE CITY OF FAIRVIEW HEIGHTS

### ADMINISTRATION COMMITTEE MINUTES

Wednesday, August 15, 2018 –7:00 p.m.

City Council Chambers

10025 Bunkum Road, Fairview Heights, IL

**Committee Members in attendance** –Brenda Wagner, Pat Peck, Denise Williams, & Mayor Mark Kupsky (Ex-Officio Member)

**Committee Members absent** – Joshua Frawley & Roger Lowry

**Other Aldermen and Elected Officials in attendance** –Ryan Vickers (arrived 7:11p.m.) & Pat Baeske

**Staff in attendance** – Lt John Proffitt, Director of Finance Gina Rader, & City Attorney Representative Katherine Porter

**Recorder** – Becky Thompson

#### **Public Participation**

None

#### **Approval of Minutes**

Motion and second were made by Alderman Brenda Wagner/Alderman Denise Williams to approve the July 11, 2018 minutes with changes. The motion carried by voice vote and was unanimous.

#### **Law Enforcement**

*Alderman Brenda Wagner, Chairman*

#### **State of the Police Department Report**

LT John Proffitt presented the Police Department Report and gave an update on crime, staffing (short three sworn officers), Incident Management Training, Youth Academy, Citizen's Police Academy, and R.A.D.

#### **No Parking Dogwood**

A request of no parking on Dogwood was made to Mayor Kupsky and Alderman Vickers. Staff did an assessment and believe no changes need to be made at this time. Committee discussed putting "Caution Children Playing" signs on the street. Chairman Wagner asked staff to contact the resident. No action taken.

#### **Closing of Fountains Parkway**

Holy Trinity Church/School wants to close Fountains Parkway on September 22<sup>nd</sup> for a 5k run 11:30 a.m. to 2:00 p.m. Volunteers will assist with the traffic. Proffitt said the Public Works Department puts out barricades and cones on the Friday before the 5k. Previously, they did the 5k in the morning, but this year they want the runners to stay for the picnic. Committee

members have concerns over shutting down the street in the afternoon because of the Sheraton Four Points and the assisted living center. The committee suggested they go back to Holy Trinity and get a traffic management plan. No action taken.

**Finance**

*Alderman Pat Peck, Acting Chairman*

**Demolition Contract Lincoln Trail**

Discussion was held about the demolition contract for Lincoln Trail. Per the memo from Director of Land Use & Development, Andrea Riganti, her recommendation is to select the low bidder, Hank's Excavating and Landscaping.

Motion and second were made by Alderman Brenda Wagner/Alderman Denise Williams to forward Hank's Excavating and Landscaping demolition contract in the amount of \$21,000.00 to City Council. The motion carried by voice vote and was unanimous.

**Bill List**

Motion and second were made by Alderman Brenda Wagner/Alderman Denise Williams to approve the bill list in the amount of \$2,248,138.54. The motion carried by voice vote and was unanimous.

**Adjournment 7:35 p.m.**

Submitted By:

  
Recorder