

THE CITY OF FAIRVIEW HEIGHTS
ADMINISTRATION COMMITTEE MINUTES
Wednesday, May 9, 2018 –7:00 p.m.
City Council Chambers
10025 Bunkum Road, Fairview Heights, IL

Committee Members in attendance –Denise Williams, Brenda Wagner, Roger Lowry, & Mayor Mark Kupsy (Ex-Officio Member)

Committee Members absent – Joshua Frawley & Pat Peck

Other Aldermen and Elected Officials in attendance – City Clerk Karen Kaufhold, Harry Zimmerman, Ryan Vickers, & Pat Baeske

Staff in attendance – Captain Chris Locke, Finance Director Gina Rader, Director of Public Works John Harty, & City Attorney Representative Jim Gehrs

Recorder – Becky Thompson

Public Participation

Larita Rice
Frank Watson

Approval of Minutes

Motion and second were made by Alderman Denise Williams/Alderman Brenda Wagner to approve the April 11, 2018 minutes. The motion carried by voice vote and was unanimous.

Law Enforcement

Alderman Brenda Wagner, Chairman

State of the Police Department Report

Captain Chris Locke presented the Police Department Report. The Police Department Open House is Saturday, May 12th from 10:00 AM to 12:00 PM and the Missing Person Family DNA Day will be at St. Clair Square Mall on Saturday, May 19th.

Lobby Citizen Service Issues

This agenda item was for discussion only. Since the 9-1-1 consolidation in 2017, the PD has monitored the changes caused by the consolidation. They have noticed the delay in getting to citizens in the lobby of the police department, causing dissatisfaction in the community. Officers are pulled off patrol of the streets to come in to the lobby to take police reports. Staff will discuss and come up with a proposal to improve the service to our citizens.

Finance

Alderman Roger Lowry, Chairman

Market Place Streetscape Phase I – Lighting/Landscaping Contract

The Public Works Department received two bids for the lighting/landscaping contract from Mayer Landscaping, Inc. and Hank's Excavating and Landscaping, Inc. Mayer did not include two items in the bid process so their bid was not accepted. Director Harty's recommendation is to go with Hank's Excavating and Landscaping, Inc. at the cost of \$576,922.75. The bid did come in higher than expected, but Director Harty will look at ways to cut cost. If the City would go out for a second bid, we would likely see higher bid numbers.

Motion and second were made by Alderman Brenda Wagner/Alderman Denise Williams to forward Hank's Excavating and Landscaping, Inc. bid in the amount of \$576,922.75 to City Council. The motion carried by voice vote and was unanimous.

Salary Ordinance – Library Director

Director Rader spoke about the salary ordinance. The Library Board approved the Library Director salary increase to \$93,000. Discussion was held about how much the city gives the Library each year. This year, \$533,150.00 was allocated for the library, but that does not include the \$107,000+ for in-kind services.

Motion and second were made by Alderman Denise Williams/Alderman Brenda Wagner to forward the updated salary ordinance to City Council. The motion carried by voice vote and was unanimous.

Bill List

Motion and second were made by Alderman Brenda Wagner/Alderman Denise Williams to approve the bill list in the amount of \$2,869,507.70. The motion carried by voice vote and was unanimous.

Adjournment 7:50 p.m.

Submitted By:


Recorder