

**CITY OF FAIRVIEW HEIGHTS
ADMINISTRATION COMMITTEE - FINANCE MINUTES
(BUDGET REVIEW)**

Tuesday, March 23, 2021 – 7:00 p.m.

Recreation Room at City Hall

10025 Bunkum Road

Fairview Heights, IL 62208

Also, Video/Audio Teleconference

Committee Members in attendance – Aldermen: Frank Menn, Pat Baeske, Pat Peck, Denise Williams, and Mark Kupsky (Ex-Officio Member), Ryan Vickers arrived at 7:15 p.m.

Committee Members absent –

Other Aldermen and Elected Officials in attendance – Aldermen: Josh Frawley, Anthony LeFlore, Bill Poletti, Brenda Wagner, Harry Zimmerman, and City Clerk Karen Kaufhold

Staff in attendance – Director of Finance Gina Rader, Director of Public Works John Harty, Director of Parks & Recreation Angie Beaton, Chief of Police Chris Locke, Captain CJ Beyersdofer, Director of Land Use & Development Andrea Riganti, Director of Library Jill Pifer, Director of Economic Development Paul Ellis, HR Manager Becky Thompson, City Clerk’s Office Supervisor Cathy Bryant, IT Manager Chris Elliot, and City Attorney Garrett Hoerner

Recorder – Kathy Frawley

Public Participation

No public participation.

Approval of Minutes

None

Finance

Alderman Frank Menn, Chairman

Alderman Frank Menn, turned the meeting over to Mayor Mark Kupsky.

Mayor Kupsky presented the Proposed Annual Budget for the Fiscal Year 2021-2022; Mayor Kupsky thanked Finance Director Gina Rader and the Finance Department along with HR Manager Becky Thompson for their work on the budget; Mayor Kupsky recognized all of the director’s and staff; Mayor Kupsky advised of the new revenue sources included in this year’s budget, this includes Telecom and Utility Tax as well as

FINANCE - continued

Cannabis sales tax; Mayor Kupsky stated the City is currently in Union Negotiations; Mayor Kupsky stated that City Hall open hours will remain 10:00 a.m. to 3:00 p.m.; Mayor Kupsky stated that the hotels are slowly opening, Comfort Suites is closed and not sure if it will re-open and Country Inn & Suites are closed due to an extensive remodel.

Mayor Kupsky turned the meeting over to Finance Director Gina Rader.

Director Gina Rader thanked all the director's and employee's for all the extra work that is being done by them.

Mayor Kupsky turned the meeting back over to Chairman Frank Menn.

Budget Review:

Discussion was held on the Overall Summary and General Fund Summary.

Library – Department #170

No Change

Land Use and Development – Department #160

No Change

TIF #1 Fund – Bunkum Road

No Change

TIF #2 Fund – Shoppes of St. Clair

No Change

TIF #3 Fund – Lincoln Trail

No Change

Clerk's Department – Department #100

Motion and second were made by Alderman Pat Peck/Alderman Pat Baeske to reduce account 001-100-5-401-00 (Postage) from \$12,000.00 to \$8,000.00 (review at 6 months). Roll call to reduce account 001-100-5-401-00 (Postage) from \$12,000.00 to \$8,000.00 (review at 6 months) was unanimous.

Parks & Recreation – Department #140

Motion and second were made by Alderman Pat Peck/Alderman Denise Williams to reduce account 001-140-5-100-00 (Semi-Monthly Salaries) by \$3,875.00. Roll call to reduce account 001-140-5-100-00 (Semi-Monthly Salaries) by \$3,875.00 was unanimous.

BUDGET REVIEW – continued

REC Complex

No Change

Public Works Engineering – Department #120

No Change

Public Works Municipal Complex – Department #150

No Change

Public Works Vehicle Maintenance – Department #130

No Change

Library Building Maintenance – Department #170

No Change

Motor Fuel Tax Fund

Motion and second were made by Alderman Pat Baeske/Alderman Frank Menn to increase account 002-120-5-320-00 (Tech and Outside Services) by \$75,000 and creating Line Item H – Salt Dome Roof. Roll call to increase account 002-120-5-320-00 (Tech and Outside Services) by \$75,000 and creating Line Item H – Salt Dome Roof was unanimous.

Police Department – Department #110

Chief Locke recognized the men and women of the Police Department.

Motion and second were made by Alderman Pat Peck/Alderman Pat Baeske to reduce account 001-110-5-304-00 (Equipment Rental) by \$7,200 and remove Mobile Communications Services and adjust overall department total to \$24,550. Roll call to reduce account 001-110-5-304-00 (Equipment Rental) by \$7,200 and remove Mobile Communications Services and adjust overall department total to \$24,550 was unanimous.

Emergency Services & Disaster Agency (E.S.D.A.) – Department #181

Motion and second were made by Alderman Pat Baeske/Alderman Denise Williams to replace page 38 in the budget booklet with ESDA page in the handout. Roll call to replace page 38 in the budget booklet with ESDA page in the handout was unanimous.

Administration Department – Department #115

No Change

Mayor

No Change

BUDGET REVIEW – continued

Finance

No Change

Hotel/Motel Tax Fund

Motion and second were made by Alderman Pat Baeske/Alderman Frank Menn to adjust account 004-115-5-302-00 (Events) by adding line Item A, Parks Community Events (Fishing Rodeo, Easter Egg Hunt, Fall Festival, etc.) for \$10,000 and adding Line Item B, Other Events for \$15,000, as approved by Council. Roll call to adjust account 004-115-5-302-00 (Events) by adding line Item A, Parks Community Events (Fishing Rodeo, Easter Egg Hunt, Fall Festival, etc.) for \$10,000 and adding Line Item B, Other Events for \$15,000, as approved by Council was unanimous.

Alderman Ryan Vickers left the meeting at 9:28 p.m.

Food & Beverage Tax Fund

No Change

Home Rule Tax Fund

Motion and second were made by Alderman Pat Baeske/Alderman Frank Menn to increase account 005-120-5-603-00 (Other Dept. Services) Caseyville Township Sewer Agreement by \$63,000. Roll call to increase account 005-120-5-603-00 (Other Dept. Services) Caseyville Township Sewer Agreement by \$63,000 was unanimous.

Motion and second was made by Alderman Pat Baeske/Alderman Denise Williams to forward the draft budget as amended to City Council, April 6, 2021. Roll call to forward the draft budget as amended to City Council, April 6, 2021 was unanimous.

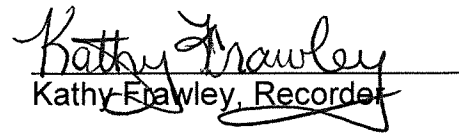
Home Rule Tax Ordinance

Motion and second were made by Alderman Pat Baeske/Alderman Pat Peck to extend for one more year Ordinance No. 1875-2020, an Ordinance suspending restrictions on allocation/utilization of Home Rule Tax Revenue under Chapter 36 (Taxation), Section 36-1-2 of the Revised Code of Ordinances, for Fiscal Year 2020-2021 and amending with the following changes: deleting 2020-2021 in the heading and replacing with 2021-2022, deleting in the second WHEREAS paragraph 2020-21(through April 30, 2021) and replacing with 2021-2022 (through April 30, 2022), deleting in SECTION 1. 2020-21 (through April 30, 2021), with same restored as of May 1, 2021 and replacing with 2021-2022 (through April 30, 2022), with same restored as of May 1, 2022, and deleting in SECTION 2. 2021 and replacing with 2022. Roll call on Home Rule Tax Ordinance as amended was unanimous.

Motion and second were made by Alderman Denise Williams/Alderman Pat Peck to adjourn.

Adjournment: 10:01 p.m.

Submitted By:


~~Kathy Frawley, Recorder~~