

Committee Members:  
Josh Frawley  
Anthony LeFlore  
Pat Baeske  
Pat Peck  
Denise Williams

**REVISED  
AGENDA  
OPERATIONS COMMITTEE**

**Wednesday, March 10, 2021**

**6:45 p.m.**

**Recreation Room at City Hall**

**(Door entrance is on the south end of the City Hall Bldg.**

**Parking behind the Police Department)**

**10025 Bunkum Road**

**Fairview Heights, IL 62208**

**or**

**via Webex/conference call**

**Phone Number: 1-650-215-5226 Access Code: - 181 650 8992**

**Public Participation**

**Approval of Minutes – February 3, 2020**

***Personnel***

***Alderman Denise Williams, Chairman***

**1. Health Insurance Renewal**

***Public Services***

***Alderman Pat Baeske, Chairman***

**1. Resolution for Improvement under the Illinois Highway Code**

**Union Hill/Longacre Local Match**

**2. Director's Report**

**THE CITY OF FAIRVIEW HEIGHTS**

**OPERATIONS COMMITTEE MINUTES  
Wednesday, February 3, 2021, 7:00 p.m.  
Fairview Heights Recreation Room  
Video Conference/Tele Conference  
Fairview Heights, IL**

**Committee Members in attendance** – Aldermen Josh Frawley, Anthony LeFlore, Pat Baeske, Pat Peck, Denise Williams, Mayor Mark Kupsky, Ex-officio

**Committee Members absent** – None

**Other Aldermen and Elected Officials in attendance** – Aldermen Ryan Vickers, Brenda Wagner, Bill Poletti, City Clerk Karen Kaufhold

**Staff in attendance** - City Attorney Andrew Hoerner, Public Works Director John Harty

**Recorder** – Jill Huffman

**Public Participation**

None

**Approval of Minutes, January 19, 2021**

Motion and second to approve minutes were made by Aldermen Baeske/Williams. Discussion: Aldermen Peck stated on page 2, last paragraph, the end of the first line should state ... the White House and Governor.... This correction was relayed to the Recorder of the meeting minutes and will be corrected. Roll call vote - Frawley, Leflore, Baeske, Peck, Williams voted yes. The motion carried by voice vote and was unanimous.

**Personnel Committee**

*Denise Williams, Chairman*

Nothing to report.

**Public Services Committee**

*Alderman Pat Baeske, Chairman*

**MOTOR FUEL TAX MAINTENANCE RESOLUTION**

Presented the annual Resolution for Maintenance for the City's spending of Motor Fuel Tax funds for street/right-of-way maintenance. The Director stated that the amount being requested

is being increased from last year's resolution of \$650,000 to \$833,000 in order to obtain street maintenance materials which we did not purchase with MFT funds last year. Thus, instead of being purchased with General Fund monies, these materials will be purchased with MFT funds. Also, there is an increase in labor funding from \$240,000 to \$305,000 for street sweeping, right-of-way mowing and general road maintenance. The Director stated that these materials and labor are all eligible MFT expenses.

Alderman Vickers questioned the function of MFT. The Director explained that governmental agencies in the State are allotted funding from the Motor Fuel Tax. Motor Fuel Tax is funded by the purchase of fuel. The City's allotment averages \$55,000 per month or \$660,000 per year, which accumulates as an unobligated balance. From the unobligated balance, an agency is able to apply/request funds for maintenance, or local match offset for federally funded projects. The procedure requires a Resolution from the agency requesting funds and this dollar amount is deducted from the agency's unobligated balance.

Motion and second to forward a Resolution to City Council with recommendation of approval the Motor Fuel Tax Resolution for maintenance for fiscal year 2021 – 2022 by Aldermen Peck/LeFlore. Roll call vote - Frawley, Leflore, Baeske, Peck, Williams voted yes. The motion carried by voice vote and was unanimous.

#### **SUPPLEMENTAL AGREEMENT FOR ENGINEERING – MARKET PLACE/COMMERCE UTILIZING MFT FUNDS**

Presented a Supplemental Agreement with Oates Associates to proceed with the plans for the Market Place/Commerce Drive roundabout for submission to IDOT. The funding for this engineering will be from the Motor Fuel Tax fund. The motivation to finish the plans for submission to IDOT is to obtain a June 11 letting with construction to proceed in mid-August. The Temporary Construction Easements, which the City has already negotiated and obtained, expire in February, 2022. Construction needs to be complete to avoid renegotiation and the possibility of paying for the easements again.

Alderman Peck questioned the total cost of the easements obtained by the City to which the Director replied for properties purchased and easements obtained the total was approximately \$155,000, and believes that easements, alone, were in the \$50,000 to \$55,000 range. If these easements were to expire, a State appraiser and negotiator would be involved to renegotiate these easements.

Motion and second to forward a Resolution to City Council with recommendation of approval the Supplemental Agreement from Oates Associates for \$41,500 utilizing Motor Fuel Tax funds, for the additional preliminary engineering services associated with the Market Place/Commerce Lane roundabout by Aldermen Peck/Williams. Roll call vote - Frawley, Leflore, Baeske, Peck, Williams voted yes. The motion carried by voice vote and was unanimous.

#### **DIRECTOR'S REPORT – PROJECT UPDATES**

The Director of Public Works presented his written report to the elected officials for their review.

Alderman Peck questioned the dollar amount for the wall repair at Union Hill Road and Longacre Drive to which the Director replied that the estimate provided to the City is \$16,500. The contractor is ready to repair the wall as soon as insurance funds for the accident are

available to the City. It was questioned by Alderman Vickers if this could be repaired by in house staff to which the Mayor replied this was caused by an accident and will be paid for by the insurance company instead of using City funds for the repair. The Director added that the railing is bent and the footing for the wall was damaged in addition to the block wall. It was relayed that compliments have been received regarding the improvements to the intersection and the installation of the signals from residents and businesses.

Alderman Peck questioned, in the Director's Report, the item listed under Projected Items for March, Union Hill Signals – Resolution for MFT as construction local match to which the Director replied there is a rather large unobligated balance in the MFT fund. The Union Hill signals are complete, but at some point the State will request from the City their local match of funding which he believes will be approximately \$54,000 to \$60,000, and intends to utilize MFT funds instead of monies from the General Fund.

The Director mentioned that today there was a water main break on Ruby Lane, north of Longacre. This road will be filled in and rocked until the pavement can be patched.

The Mayor announced that City Hall will remain closed to the public through February 17 due to staff shortages. It is anticipated that tomorrow or Friday the region will move to Tier 1.

**Adjournment 7:19 p.m.**

Submitted By:

---

Recorder



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?
[X] Yes [ ] No

Resolution Type: Original, Resolution Number, Section Number: 12-00038-01-TL

BE IT RESOLVED, by the Council of the City of Fairview Heights, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: Union Hill Road/Longacre Drive, 0.1, FAU 9167, 63+86.65, 77+60.04

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of an intersection improvement and traffic signal installation with all necessary work to complete the project.

2. That there is hereby appropriated the sum of Sixty Thousand Dollars (\$60,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Karen J. Kaufhold, Clerk in and for said City of Fairview Heights

do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Fairview Heights at a meeting held on March 16, 2021

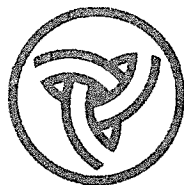
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year

(SEAL)

Clerk Signature and Date fields

Approved

Regional Engineer and Date fields



**Illinois Department  
of Transportation**

Invoice

City of Fairview Heights  
City Clerk  
10025 Bunkum Rd  
Fairview Heights, IL 62208

INVOICE NO. 123718  
RESP. CODE 9040  
INVOICE DATE 03/01/2021  
REVENUE CODE 6305  
AUDIT NUMBER  
PAYER NUMBER 03389

**EXPLANATION OF CHARGES**

**PAY FROM THIS INVOICE**

LOCATION:	Union	AMOUNT
LOCAL SECTION:		
ROUTE:	FAU 9167	
SECTION:	12-00038-01-TL	
COUNTY :	St Clair	
JOB NO. :	C-98-349-12	
PROJECT NO.:	RSYP-172	
CONTRACT NO.:	97709	
DISTRICT:	8	

The Agreement executed 12/16/2019 between City of Fairview Heights, and the State of Illinois provides that the city will reimburse the State for part of the construction costs.

CITY SHARE:

Z400U01	\$207,598.65
LESS FEDERAL SHARE @80% NTE \$255,500.00	(\$166,078.92)
LOCAL SHARE	\$41,519.73

Payment Due Date 03/15/2021	<b>TOTAL DUE</b>	<b>\$41,519.73</b>
-----------------------------	------------------	--------------------

**PLEASE MAKE CHECK PAYABLE TO TREASURER, STATE OF ILLINOIS**

MAIL TO: Illinois Department of Transportation  
Room 322, Harry R. Hanley Building  
2300 So. Dirksen Parkway  
Springfield, IL 62764

INQUIRIES CONTACT: Local Agency-Agreement Analyst at 217/524-6531.

Date received	<u>2/24/21</u>
Quantity verified	_____
Price verified	_____
Extensions checked	_____
Purchase Order No.	_____
Payment approved	_____

# Memo

**To:** Elected Officials  
**From:** John Harty-Director of Public Works  
**CC:** Directors  
**Date:** March 8, 2021  
**Re:** Public Works Director's Report

---

**Resolution for Improvement Under the Illinois Highway Code  
Union Hill/ Longacre Local Match  
(Agenda Item 1)**

The Department has recently received the first invoice from the state associated with the construction of the Union Hill/Longacre signals project. The current invoice for our local construction match is \$41,519.73, see attached invoice. The final invoice is projected to be approximately \$15,000.00 so the appropriation request will reflect a total amount of \$60,000.00. The remainder of the requested funds will be deposited back into the City's MFT unobligated balance should they not be used.

**Director's Report - Project Update**

**Caseyville Township Sewer Projects**

- **Capitol Oaks** – The sewer installation is now substantially complete. The contractor will need to finish clean up and lawn restoration.
- **Susan Court/South Bountiful** – The contractor will be arriving at either of the two neighborhoods to begin sewer installation in the next couple of weeks. Utility locate requests have come in to this Department for both locations. The Township is to communicate with the residents of both affected areas.

**Union Hill/Longacre Signals**  
**NO NEW UPDATE**

*The retaining wall was damaged in the early morning hours of October 25 by a motorist that veered off the roadway during a right turn motion from northbound Union Hill onto Longacre. The Police Department has provided me with a copy of the report and as soon as the repair estimate is received the documents will be sent to the Clerk's Department for insurance processing. The driver's insurance will fund the repair.*

As an update to above, last week this Department received an estimate to repair the damaged wall and has sent that estimate to the Clerk's Department to be processed by the motorist's insurance company. As soon as we receive compensation, the wall repair work will be scheduled.

**Ameren Franchise Agreements**  
**NO NEW UPDATE**

Ameren has provided the City updated Franchise Agreements for gas and electric as they are due for negotiation and extension. The term for consideration is twenty years with an offer of annual cash payments in lieu of discounted electric and gas service. The City Attorney and I are currently reviewing the agreements which will be presented at a future Public Works Committee meeting.

**Projected Items for the April PW Committee Meeting**

- Ameren Franchise Agreement



## **MOTIONS**

### **Agenda Item 1**

Move to send to City Council with the recommendation of approval the Resolution for Improvement Under the Illinois Highway Code for the use of MFT funds totaling \$60,000.00 for the Union Hill/Longacre intersection improvements.